

# CITY OF WINCHESTER, VIRGINIA

CITY COUNCIL/COMMITTEE MEETING OF: May 26, 2015 CUT OFF DATE: \_\_\_\_\_

**ITEM TITLE:** Authorize Supplemental Appropriations for the FY 2015 budget

**PUBLIC NOTICE AND HEARING: June 23, 2015**

### FUNDING DATA:

**INSURANCE:**

The initiating Department Director will place below, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The Director's initials for approval or disapproval address only the readiness of the issue for Council consideration. This does not address the Director's recommendation for approval or denial of the issue.

Initiating Department Director's Signature:

5-12-15  
Date



**APPROVED AS TO FORM:**

Revised: October 23, 2009

# CITY COUNCIL ACTION MEMO

**To:** Honorable Mayor and Members of City Council  
**From:** Mary Blowe, Finance Director  
**Date:** May 26, 2015  
**Re:** Ordinance to authorize the additional appropriation of funds for necessary expenditures for Fiscal Year 2015

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**THE ISSUE:** The FY 2015 budget needs to be amended to account for additional revenues and proposed expenditures.

**RELATIONSHIP TO STRATEGIC PLAN:** These budget amendments help to create a more livable City for all and also develop a high performing organization with the use of grant funds.

**BACKGROUND:** City Staff is requesting the following amendments to the FY 2015 budget:

1. **General Fund** to increase by **\$157,500**, as follows:
  - a. City Council - \$30,000 for prior year strategic planning consulting fees.
  - b. Storm Drainage - \$45,000 for storm water management engineering fees.
  - c. Loudoun Mall - \$46,000 for maintenance, landscaping and water & sewer fees.
  - d. Commonwealth Attorney - \$19,500 for furniture for the new office space.
  - e. Airport - \$17,000 additional City operating share due to decreased fuel sales.
2. **Juvenile Detention Center** to increase by \$49,000 from fund balance for new computers and rooftop heat exchanges.
3. **School Funds** – see attached School Board Resolutions dated March 23, 2015 and April 13, 2015.

**BUDGET IMPACT:** The budget will increase to allow for the expenditure of identified funds.

**OPTIONS:** Adopt ordinance as presented or amend the ordinance

**RECOMMENDATIONS:** Staff recommends the adoption of this ordinance.

**WINCHESTER PUBLIC SCHOOLS  
SCHOOL BOARD RESOLUTION  
MARCH 23, 2015**

Be it resolved that the Winchester City School Board requests the following budget amendments for fiscal year 2014-2015:

**SCHOOL OPERATING FUND**

**INCREASED STATE FUNDING FOR ADVANCED PLACEMENT AND INTERNATIONAL BACCALAUREATE TEST FEES OF \$925:** These reimbursable state funds will be used to supplement funds available to assist individuals identified as low-income students in paying for AP and IB testing.

**PROJECT GRADUATION INCREASE OF \$6,622.** These reimbursable state funds will target students who have not achieved a verified credit in English, Writing, Reading, and/or Algebra.

**INCREASED STATE FUNDING AWARD BONUS FOR NATIONAL BOARD CERTIFICATIONS OF \$22,500.** These funds will be awarded to National Board Certified teachers. WPS currently has nine teachers with National Board certifications. Each Board Certified teacher received a \$2,500 continuing award.

**CTE INDUSTRY CERTIFICATIONS INCREASE OF \$5,197,** These reimbursable state funds were used to cover student expenses for licensure in Microsoft Certification for financial literacy.

**CTE WORKPLACE READINESS INCREASE OF \$912,** These reimbursable state funds were used to cover student expenses related to testing of customer service skills.

**DONATION FROM THE ADAMS FAMILY FOUNDATION OF \$15,000.** Historically these funds were used in our early childhood literacy initiatives.

**FEDERAL GRANT FUND**

**TITLE I DECREASE OF \$908.** These reimbursable funds are used for expenses associated with the pre-school program, and the elementary reading programs.

**TITLE VIB, INCREASE OF \$796.** These reimbursable funds are used to help fund Special Education programs

**BUDGET AMENDMENTS  
MARCH 23, 2015**

**CAPITAL IMPROVEMENTS FUND**

**DONATION FROM TAVOSO FAMILY CHARITABLE FUND THROUGH THE  
WINCHESTER EDUCATION FOUNDATION OF \$10,000. These funds will be used to  
purchase wrestling equipment at Daniel Morgan Middle School.**



**Erica Truban  
Chairman**



**Bonnie Stickley  
Clerk of the Board**

**WINCHESTER PUBLIC SCHOOLS  
SCHOOL BOARD RESOLUTION  
APRIL 13, 2015**

Be it resolved that the Winchester City School Board requests the following budget amendments for fiscal year 2014-2015:

**FEDERAL GRANT FUND**

**VPI + (Pre-K), INCREASE OF \$65,000.** These reimbursable funds are used for expenses associated with the recently announced VPI + grant. These funds are for anticipated startup expense that would occur in FY15.

**FOOD SERVICES FUND**

**Fund balance transfer of \$33,500.** These funds will be used to replace the following equipment.

School	Description
GQES	Replace Ovens
HHS	Replace tray line drop-in ice cream box
FDES	Replace Pass-thru Food Warmer
VACDES	Replace Steam Jacket Kettle
DMMS	Replace 2-Dorr Reach-in Salad Refrigerator.

The current fund balance for the food services fund totals \$654,837.

  
Erica Truban  
Chairman

  
Bonnie Stickley  
Clerk of the Board



## COMMON COUNCIL

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15 North Cameron Street  
Winchester, VA 22601  
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TDD 540-722-0782  
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### **AN ORDINANCE TO AUTHORIZE THE ADDITIONAL APPROPRIATION OF FUNDS FOR NECESSARY EXPENDITURES OF THE CITY OF WINCHESTER, VIRGINIA FOR THE FISCAL YEAR ENDING JUNE 30, 2015**

WHEREAS, Council approves the following additional funds for the purposes herein specified for the fiscal year ending June 30, 2015:

#### **GENERAL FUND**

##### **REVENUE**

Fund Balance/Supplemental Appropriation	<u>157,500</u>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>157,500</b>

##### **EXPENDITURES**

Legislative	30,000
Public Works	91,000
Judicial Administration	19,500
Community Development	<u>17,000</u>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>157,500</b>

#### **JUVENILE DETENTION CENTER FUND**

##### **REVENUE**

Fund Balance/Supplemental Appropriation	<u>49,000</u>
<b>TOTAL JDC REVENUE</b>	<b>49,000</b>

##### **EXPENDITURES**

Public Safety	<u>49,000</u>
<b>TOTAL JDC EXPENDITURES</b>	<b>49,000</b>

### **SCHOOL OPERATING FUND**

#### **REVENUE**

State	36,156
Local	<u>15,000</u>
TOTAL SCHOOL OPERATING REVENUE	51,156

#### **EXPENDITURES**

Instruction	<u>51,156</u>
TOTAL SCHOOL OPERATING EXPENDITURES	51,156

### **SCHOOL FOOD SERVICES FUND**

#### **REVENUE**

Fund Balance/Supplemental Appropriation	<u>33,500</u>
TOTAL SCHOOL FOOD SERVICES REVENUE	33,500

#### **EXPENDITURES**

Food Services	<u>33,500</u>
TOTAL SCHOOL FOOD SERVICES EXPENDITURES	33,500

### **SCHOOL FEDERAL GRANTS FUND**

#### **REVENUE**

Federal	<u>64,888</u>
TOTAL SCHOOL FEDERAL GRANTS REVENUE	64,888

#### **EXPENDITURES**

Instruction	<u>64,888</u>
TOTAL SCHOOL FEDERAL GRANTS EXPENDITURES	64,888

### **SCHOOL CAPITAL IMPROVEMENTS FUND**

#### **REVENUE**

Local	<u>10,000</u>
TOTAL SCHOOL CIP REVENUE	10,000

#### **EXPENDITURES**

Facilities	<u>10,000</u>
TOTAL SCHOOL CIP EXPENDITURES	10,000

WHEREAS, there is available in the general fund an unencumbered and unappropriated sum sufficient to meet such appropriations, and

WHEREAS, all appropriations shall lapse at the end of the budget year to the extent that they shall not have been expended or lawfully obligated or encumbered, and

WHEREAS, all ordinances and parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

NOW THEREFORE BE IT ORDAINED, by the Common Council of the City of Winchester that the additional appropriations specified herein are hereby appropriated for the purposes specified for the fiscal year ending June 30, 2015.